

2011
CFEB Northern Colorado Council
Federal Employee Dependent's Scholarship Program
Application Form
(First Year Student)

Name _____
(Last) (First) (Middle Initial)

Address _____
(Street) (Apartment Number)

(City) (State) (Zip Code)

Date of Birth _____ Telephone _____ Email _____

Federal Employee's Name: _____

Federal Employee's Telephone: _____ Email _____

Federal Employment Information (Department, Agency, Program, Unit etc. – if retired from Federal service and living in Larimer County, please note here):

Applicant's Relationship to the Federal employee: _____
(Note applicant cannot be the Federal employee unless they qualify as a legal dependant of current or retired Federal employee residing in Larimer County)

Area of Proposed Study: _____

List any relevant awards, scholarships or honors you have received and the dates they were received*

List relevant work, extracurricular, volunteer or professional experience (organization, dates and contact person/phone number)*

* A résumé or CV may be submitted as an attachment.

Letters of Recommendation (name and affiliation)

1. _____
2. _____

Attach essay and send application materials to:

CFEB - Northern Colorado Council Federal Employee Dependent's Scholarship Program
Attn: Ms Jill Wedding
OCIO-ITS
2150 Centre Ave, Bldg A, Suite 138
Fort Collins, CO 80526-8121

Applications must be postmarked no later than April 16, 2011

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Application Instructions

Program Summary:

The CFEB - Northern Colorado Council (formerly Larimer County Federal Executive Association-LCFEA) is seeking applicants for the 2011 Federal Employee Dependent's Scholarship program. This competitive scholarship program is designed to assist a child of a current or retired Federal employee with their education by offering a monetary award for education costs. The program is intended to promote the child's education at an accredited university, community college or trade school.

Under the Federal Employee Dependent's Scholarship program, two scholarships of \$1,000 will be awarded to cover two student's expenses for tuition, fees, books, room and board and other direct expenses related to their studies. Each Award will be made based on merit and will take into consideration the student's academic achievements as well as their ability and commitment to education. The Program welcomes applications from all qualified students. Upon receipt of the applications, the Program will assess students' achievement, qualifications and overall commitment.

For 2011, there will be two scholarships awarded:

1. First Year Student Award: This award will be limited to students who *have not previously attended college* and are entering a college educational institution for the first time in the fall of 2011.
2. Returning Student Award: This award will be available for returning college students who *have completed at least 1 year of post high school course work*.

Eligibility:

To be eligible for consideration, **a student must be the legal dependant (e.g., child) of a current or retired Federal employee** planning to enroll in an accredited institution of higher education or trade school in the United States taking courses for academic credit. The Federal employee must be working in Larimer County. If the Federal employee is retired, he/she must reside in Larimer County. **Current Federal employees are not eligible for the scholarship unless they qualify as a legal dependant of current or retired Federal employee residing in Larimer County.**

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Application Process:

The Program will work to obtain a diversity of applications from throughout the CFEB - Northern Colorado Council. To apply:

- Students must complete an application
- Submit an essay of no more than 1,500 words describing their academic objectives. In preparing the essay, the student is encouraged to focus on a specific goal or objective regarding their continuing education.
- Provide two letters of recommendation, including at least one from faculty under whom the student has studied directly, must be submitted as part of the application package.
- Applicants may also include a brief statement describing any extra-curricular, volunteer or professional activities which would make them a stronger candidate.
- In addition, applicants must include **an official transcript** from all high schools or colleges/graduate level academic institutions they have attended.

Note: Be sure to complete the appropriate application package, i.e., first year OR returning student. Completed applications must be submitted to the CFEB - Northern Colorado Council and be postmarked no later than April 16, 2011.

Applications will be reviewed by a selection committee. Each applicant will be evaluated based upon: eligibility; the student's goals regarding their education and commitment to a field of study; letters of recommendation; transcripts; and extracurricular, volunteer and professional activities. An announcement of the successful scholarship recipients will be made on or near *May 16, 2011*.

Scholarship Conditions:

The award may be used only for tuition, fees, books, room and board, or other specifically approved expenses related to the student's studies. The awards will be limited to first year students and returning students. Proof of enrollment in an accredited institution must be provided. If the awarded student decides not to attend the fall 2011 school session, the CFEB - Northern Colorado Council scholarship must be returned to CFEB - Northern Colorado Council.

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